

Household Income and Expenditure Form

This form requests you to detail your household's income and expenditure to help prioritise rent payments. Haig Housing's Income team will review the information to provide support and guidance, aiming to maximise your income and offer assistance where needed.

Please email completed forms to incomes@haighousing.org.uk

Name:	
Address:	
Email:	
Phone:	
National Insurance Number:	

Please answer yes or no below:

Are you in receipt of Department for Work and Pensions benefits?	
Does this cover your housing costs?	
Are you in receipt of Local Housing Allowance for housing costs?	

If you have applied for DWP benefits please comment which benefit, date applied for and status of the claim.

--

Household – please complete all household members below:

Name	Date of birth	Gender

Household income – weekly or monthly but remain consistent throughout form

Description	Amount	Comment
Salary or wages (take home)		
Partners salary or wages (take home)		
Department for Work and Pensions: Use comment box for which benefits		
Private pensions		
Other income: Use comment box for information		
Total Income:		

Household outgoings - week / monthly – keep consistent with above

	Description	Amount	Comment
Fixed costs	Rent		
	Council Tax (rates in Northern Ireland)		
	Gas		
	Electricity		
	Water		
Other fixed costs	Insurances - pension / life / health / home contents / pets		
	Loans / credit card / hire purchase costs		
	Court debts and fines		
Care and health costs	Childcare costs / maintenance		
	Prescriptions / dental care / opticians		
Transport and travel	Car hire loans		
	Fuel costs		
	Travel expenses		
	Car tax, insurance		

Flexible costs	Food and housekeeping		
Communi- cation and leisure	Incudes Internet / TV license / subscriptions / mobile phone / hobbies / outings		
Personal costs	Clothing, toiletries, other		
	Other flexible debts Use comment box		
	Other essential costs Use comment box		
Total expenditure:			
Total income minus total expenditure:			

Reason for arrears:

Plan for paying arrears:

Tenant Signature:		Date:	

Note: The breakdown of expenditure types is taken from Step Change. Step Change outline the implications of not paying priority debts and bills. Priority debts and bill can impact your home and health, cause legal problems and lead to more debt. Always pay these first. They provide free, confidential and independent advice on dealing with debt problems. For more information or support please visit www.stepchange.org